



TOUR DRIVER APPLICATION PACK

Why work for Contiki?

Contiki is the world's leading tour operator for 18-35's. When working for us you're undertaking not only a job but a lifestyle. A life that involves travelling to some of the most exotic destinations in the world with some of the most amazing people you'll ever meet.

As a member of our road crew, you will be the face of Contiki – dealing with our passengers each day and ensuring that they have the holiday of a lifetime! We have high expectations of our road crew – only the best will do. We've been at the top of our game for the last 45 years and that's where we intend to stay!

To be a part of our team you'll need to:

- Have great time management skills.
- Be enthusiastic and motivated - we expect you to work hard for our company and for our clients.
- Be passionate about travel and Europe - you must be willing to learn and have the desire to keep on learning.
- Be responsible and professional at all times.
- Enjoy a challenge – our training trip and the job itself will constantly present you with many different and difficult situations.
- Work well as part of a team - when you are on tour you will be working with your Tour Manager, Supercook, on-site Reps, Local suppliers and guides – you will be part of a very big picture.

What are the requirements?

In order to become a Contiki Tour Driver you should **hold a valid European Union Passport or be able to obtain one.**

Although not all essential, the following will be of help to you in your application for this position:

- Have heavy vehicle driving experience.
- Hold a UK/European Coach driving licence. (*We can help arrange this if required*)
- Previously travelled in Europe.
- Be team orientated.
- Be able to adapt to long working hours. (On average - 15 hour days).
- To be able to deal with, and work under pressure.
- Be adaptable and flexible in their approach to the role of Tour Driver.



How do I apply?

To apply for the position of Tour Driver you will need to print out the attached application form. Please complete all sections of the application in clear handwriting. Attach a recent passport size photo of yourself in the space provided and then post the application to the following address:

Driver Recruitment Manager
Contiki Holidays
Wells House
15 Elmfield Road
Bromley, Kent
BR1 1LS
United Kingdom

What happens next?

Once we have received your application all correspondence will be **via email** so please make sure that you check your email account regularly. If we think that you may be suitable for a position, we will invite you to an interview.

Interviews will be held in London from October to February. There may also be an opportunity to interview in Australia and New Zealand.

Following a successful individual interview you will be offered a position on one of our European Training Trips. To secure your place on this training trip you will be required to pay a bond of €300 or £200. This amount is fully refundable upon the successful completion of your training trip. Refunds will not be given to those who change their mind about attending or who do not successfully complete the training trip.

The training trip involves one week in Holland and approximately 8 weeks in Europe. You will visit all of our major destinations throughout Europe and along the way learn the skills required of a Contiki Tour Driver. Our training trips are renowned for being intense and very challenging so the more prepared you are, the better off you will be.

A definite offer of contract work will not be made until you have successfully completed the full training programme.

Successful recruits are expected to make a commitment of at least two summer seasons.

When you work for Contiki you are joining a global brand; your opportunities to further your expertise stretch from Russia and Scandinavia to Australia and New Zealand. Given the reputation of our training programme, you will always go far in the fields of travel, tourism and beyond.



Attach
passport photo
here
(write your full
name
on the back)

Log No. _____

APPLICATION – TOUR DRIVER

Please write in printed block letters and "cross" the boxes.

1 - PERSONAL DETAILS

Surname	
First Name	
Name Commonly Known As	
Home Address	
Address for correspondence (if different from home address)	
E-mail address	
Phone Number (including country code)	
Mobile Phone Number (including country code)	
Marital Status	Dependants
<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> With Partner	
Do you possess a valid European Union / United Kingdom passport?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you passed a test in Europe for a Manual Bus/Coach (PCV) Licence? <i>N.B. We can help you to arrange a British PCV licence if you do not already hold one</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO

Office use only.

Application received:	<input type="checkbox"/> YES <input type="checkbox"/> NO
Interview: Date:	<input type="checkbox"/> YES <input type="checkbox"/> NO
PCV:	<input type="checkbox"/> YES <input type="checkbox"/> NO



2 - TRAVEL EXPERIENCE

1. Have you been on a Contiki tour? If yes, provide tour name and duration, year, and the name of your Tour Driver and Tour Manager:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2. Have you been on a tour with another tour operator? If yes, what operator, describe the type of tour, duration, year.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3. Briefly detail your travel experiences to date:		

3 - EXPERIENCE & QUALIFICATIONS

1. How would you rate your skills as a driver? <input type="checkbox"/> Poor <input type="checkbox"/> Average <input type="checkbox"/> Could be good with practice <input type="checkbox"/> Confident		
2. Have you had any experience with driving long distances? (give examples)		
3. List all types/makes/size of vehicles that you have driven.		
4. Have you completed a defensive driving course? <i>if YES, specify</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
5. Have you had any on the job training or been sent on any other course by your employer? <i>if YES, specify</i>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6. Briefly outline your previous work / personal experiences of dealing with pressure?		

4 - WORK EXPERIENCE

List two relevant positions you have held.

1) Name of Employer:

Nature of Business:

Employment Dates:

Duties:

Referee Name:

Referee Contact Details:

2) Name of Employer:

Nature of Business:

Employment Dates:

Duties:

Referee Name:

Referee Contact Details:

N.B. Ensure you attach written references and your CV to this application.

A Contiki Representative will be in contact with referees from both the above References and those on your CV.

5 – GENERAL

1. Do you speak any foreign languages?
if YES, specify language and level of fluency

YES NO

2. Why do you want to be a Contiki Tour Driver?

3. Why would you be a good Tour Driver?

4. How did you find out about this employment opportunity?

- | | |
|---|--|
| <input type="checkbox"/> Friend | <input type="checkbox"/> Contiki Staff. Who? |
| <input type="checkbox"/> Contiki Website | <input type="checkbox"/> Other Website. Which one? |
| <input type="checkbox"/> Google | <input type="checkbox"/> Other Search Engine. Which one? |
| <input type="checkbox"/> Fish4 | <input type="checkbox"/> TNT |
| <input type="checkbox"/> Newspaper. Which one? Where? | <input type="checkbox"/> Other (please state) |



6 - HEALTH

Answers to these questions will be regarded as strictly confidential.

1. Do you suffer from any physical / mental illness that would limit you from doing any part of the job being applied for? YES NO

2. Have you ever been referred by a legal or medical authority for treatment relating to the use of non-prescribed drugs? YES NO

3. Have you ever been convicted of any offences including minor traffic violations? YES NO

4. How would you most accurately describe your daily consumption of alcohol?

5. If required, are you willing to complete a medical examination by the Company Doctor that may include a full blood test? YES NO

If YES has been answered to any of the above questions (1-3), please outline below the nature of your illness or conviction.

7 - CHECKLIST

Please read and tick the boxes for each point to show you meet the requirements and have successfully filled out this application:

- I have a valid European Union passport
- I have included a photocopy of my European Union passport page
- I have included a photocopy of my driving licence
- I have included a current CV and a list of references (do not send original copies)
- I have completed sections 1 to 7 where applicable
- I agree to attend an interview in London
- I wish to be considered for an interview in NZ/Australia. (Please indicate where)
- I have stapled a passport sized photograph to this application

The above answers are true and complete.

Signature of Applicant: _____

Date : _____

Print name: _____